

# 2009 District and RC&D Computer and Printer Order Form

Mail the completed order form with your check, purchase order or credit card information to: **Christopher Martin, Government Sales Specialist, Government Acquisitions, Inc., 231 West 4th St., Cincinnati, OH 45202.**

If you have any questions regarding the ordering process or status of an order, please contact Christopher Martin, Government Sales Specialist for Government Acquisitions, Inc, at (513) 721-8700 Ext. 2108, [Christopher.Martin@gov-acq.com](mailto:Christopher.Martin@gov-acq.com), or (513) 721-3999 (Fax).

## District/RC&D Contact Information

District/RC&D Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_

Shipping Address (if different): \_\_\_\_\_

Associated USDA Service Center: \_\_\_\_\_

NRCS District Conservationist Name: \_\_\_\_\_

Service Center/NRCS phone number (if different): \_\_\_\_\_

\_\_\_\_\_

## Payment Information

Accepted forms of payments include check, purchase orders and credit cards. Checks and purchase orders should be made out to **Government Acquisitions, Inc.** If ordering with a credit card, the credit card information must accompany the order form. Please fill out information below

**Order Total (from attached Order Form): \$** \_\_\_\_\_

### If paying by check or purchase order:

Check Number: \_\_\_\_\_

Authorized Signature for District: \_\_\_\_\_

Title: \_\_\_\_\_

### If paying by credit card:

Card Type:  Visa  MasterCard

Name on Card: \_\_\_\_\_ Title: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Items Ordered

Complete the order form by identifying each item to be ordered from the [2009 Computer and Printer Catalog](#) and entering the Category, Line Item, Description, Number, USDA Price into the order form below. The number that goes in the Total Cost column is the Quantity of the item multiplied by the USDA Price.

For technical assistance, please feel free to contact Steve Webber, NRCS Fort Collins, CO at 970-295-5420 or email [Stephen.Webber@ftc.usda.gov](mailto:Stephen.Webber@ftc.usda.gov) or Jon Hayward, NRCS Fort Collins, CO at 970-295-5361 or email [Jon.Hayward@ftc.usda.gov](mailto:Jon.Hayward@ftc.usda.gov).

Category	Line Item	Description	Quantity	Price	Total Cost

Order Total: \$ \_\_\_\_\_

## Additional Order Information

- Orders may be placed at any time. Delivery can be expected within three weeks.
- Payment, check or purchase order must be made out to *Government Acquisitions, Inc.* If paying by credit card, credit card information must accompany this order form.
- USDA ITS computer specialists will be responsible for helping set up all computers and for providing or helping you obtain any needed technical assistance and warranty repairs for the equipment when connected to the USDA CCE network. If you have any questions regarding which system and options to order contact your USDA/NRCS computer specialist.
- All computers come with a 4 yr. next business day onsite warranty.
- **NACD can not provide computer technical assistance or advice and will not have any warranty or other continuing responsibilities for the computers.**

## Specifications of Computers, Monitors and Printers

The specifications are shown for the Mid-Range Desktop, the High End Desktop, the Laptop, and Printers and Monitors that are available to SWCDs and RC&Ds from Government Acquisitions, Inc in the NACD-2009 Computer Catalog.

The base specifications are shown under the heading titled Description. Options that can be added to the system or Options to replace the base items are detailed for each item.

Additional computers such as Geospatial Workstations, Convertible PCs, and Ruggedized Tablets are also available to SWCDs and RC&Ds.

For additional assistance in reviewing the specifications or in discussing additional items please contact Steve Webber, NRCS Fort Collins, CO at Phone: 970-295-5420 or Email: [Stephen.webber@ftc.usda.gov](mailto:Stephen.webber@ftc.usda.gov) or Jon Hayward, NRCS Fort Collins, CO at Phone: 970-295-5361 or Email: [Jon.Hayward@ftc.usda.gov](mailto:Jon.Hayward@ftc.usda.gov).