

## 2017 Stewardship Program – Frequently Asked Questions (FAQ)

The following information is being provided in response to questions regarding NACD's 2017 Stewardship Program materials:

**Q – When will 2017 Stewardship materials be available from NACD?**

*A – The 2017 Stewardship Week materials are now available for FREE electronic download to state associations, districts and partners. To get started, simply visit [NACD's website](#) where you can select materials to be emailed to your inbox.*

**Q – Are printed 2017 Stewardship materials available for purchase?**

*A – NACD went paperless beginning with the 2016 Stewardship Program, but the high-quality materials that have been developed will be available for FREE for electronic download.*

**Q – I would like to be able to have printed copies of 2017 Stewardship materials, how can I do this?**

*A – NACD has made available high and low-resolution files along with [printing specs](#) so that you can have materials printed at the volume, location, and time of your choosing. High-resolution files would be appropriate for printing at a commercial printer or copy shop, while low-resolution files would be appropriate for printing on a desktop or office copier, or for display electronically.*

**Q – What are the marks on the edges of the high-resolution files?**

*A – The marks on the edges of high-resolution files are called "crops and bleeds" and are needed for commercial printers. Use low-resolution files to print materials without crops and bleeds on desktop or office copiers.*

**Q – Are past year's stewardship materials still available for purchase?**

*A – No, all previously printed stewardship materials are no longer available. 2016 "We All Need Trees" materials are still available via download through [NACD's Marketplace](#).*

**Q – When is Stewardship Week and will I have time to get materials?**

*A – NACD's Stewardship week is April 30-May 7, 2017, so you should have plenty of time to make arrangements to use 2017's new, electronic materials.*

**Q – What is the End User License Agreement and what does it mean?**

*A – The [End User License Agreement \(EULA\)](#) provides express written consent from NACD to print and redistribute copies of 2017 Stewardship materials. It also provides that the materials are protected by copyright and cannot be altered in any way other than adding your state or district logo in an appropriate manner.*

**Q – How do I access free 2017 Stewardship Material?**

*A – Visit [NACD's website](#) where you can select materials and have them delivered to your email inbox. To start, simply follow these steps:*

*- Click the item you wish to download to place it in your cart.*

*-Make additional selections by clicking “continue shopping” until you have all items you wish to receive.*

*-Finally, click “check out” to be directed to a registration screen where you can input login information (if already in our system) or where you can continue without logging in to create a profile.*

*-An email will be sent to your inbox with links to the selected material for you to download and use.*

**Q – My question is not addressed here, how can I get additional information?**

*A – Questions can be directed to [stewardship@nacdnet.org](mailto:stewardship@nacdnet.org). This FAQ will be continually updated with new questions and information. Additional updates and information will also be provided via the weekly eResource newsletter and NACD's website.*