



## NACD Technical Assistance Grant Priority Funding Request



Thank you for participating in our Technical Assistance grant program. We'd like to know if you are interested in continued TA funding. All existing grantees have the opportunity for continued funding through this Priority Request. This form will collect the information we need to begin the process.

### Be Aware:

**If you are interested, as the next step of the process NACD will be informing your state/territory/tribal conservation leadership of your interest. We will work with them to ensure the grantees selected are still priority workload areas that have full support to continue.**

Other considerations on whether a renewal will be granted will be based on:

1. Positive compliance with the reporting requirements for the past four quarters. Regularly submitting your quarterly reports before the due date (the 20th of the month following the end of the quarter) will be viewed favorably when we consider your request.
2. Your estimate of when you will have exhausted all of your current TA Grant funds. We will compare your estimate to the average burn-rate from your reporting and will need to discuss it if your burn-rate doesn't support your estimate.

This form must be submitted by February 21, 2021 for full consideration. After that, we anticipate releasing the remaining funds through an RFP process. If you've missed this opportunity, you can apply through the RFP.

### Note:



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- To navigate between fields, **use the tab button**, not enter. Pressing enter will attempt to submit your incomplete form and drop you to the last question.
- **If you click "Submit" at the bottom of the page and nothing happens**, then there is something missing that we're requiring. Please scroll back up and see what's highlighted.
- **Save and Resume:** Is not an option with this form.
  - If you must leave the form before submitting, we suggest you use Control-P to print a copy of what you have entered. This might simplify reentering data.
  - When you complete the form it will go to your Region Rep. They will be able to edit the form and add or correct any info if needed. You can find their contact info [Here](#)
- There is a [PDF of screenshots](#) of the entire form available if you would like a preview of the information you will need to complete the form.
- When you submit your application, a confirmation email will be sent to the email entered in the application. It will include a pdf of what you've submitted.

If you have any questions, please contact Meg Leader ([meg-leader@nacdnet.org](mailto:meg-leader@nacdnet.org) or 812.512.1811).

This report is organized in six sections. Each section is prompted to open when you complete a question in the prior section.

Section 1 - Grantee Info

Section 2 - Past TA Grant Agreements

Section 3 - Funding Request ([TA Budget Worksheet](#)) will need to be completed and uploaded.

Section 4 - Proposed Staffing

Section 5 - Proposed Accomplishments

Section 6 - Closing and Signature

Ready to begin? \*

Yes

## Please Identify Yourself

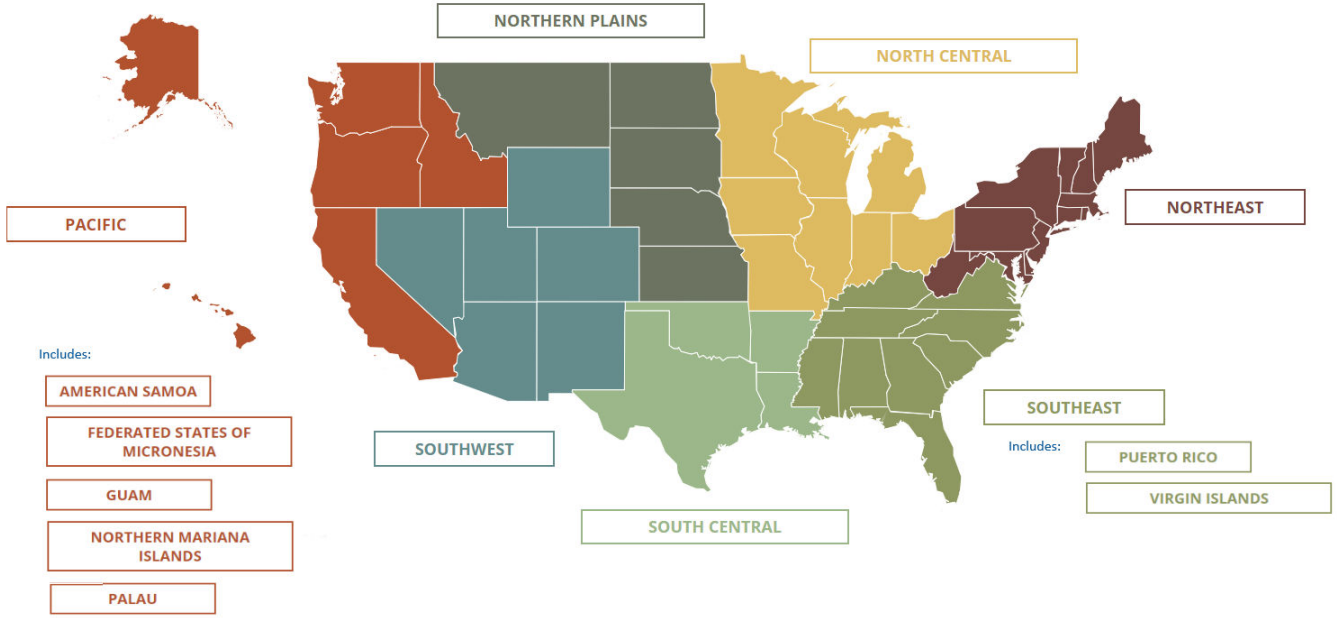
### Section 1 of 6

Please refer to the map for the NACD regions.

If you click on the map, it will open in another tab



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When entering contact information, please enter the organization and person who should be contacted if we have any questions.

NACD Region \*

North Central

Northeast

Northern Plains

Pacific

South Central

Southeast

Southwest

State \*

Indiana

Organization \*



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Please use the name you file reports under

**Name of Contact \***

First Name

Last Name

**Phone \*****Address**

Address Line 1

Address Line 2

City

State

ZIP Code

**Email \***

## Funds that are Available

Any funds we award with this opportunity will not automatically match what you received with your previous TA grant(s). We need you to tell us what you'd like for the additional funding.

Our anticipation of the funds available nationally are:

**EQIP - 22%**

**CSD - 10%**



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All funding requests should be looking for no more than 12 months of support.

Do you want to request Funding? \*

Yes

## Your History with the TA Grants

Section 2 of 6

Did you have a TA2018 grant? \*

Yes

No

Not Sure

Did you have a TA2019 grant? \*

Yes

No

Not Sure

Is your TA2019 grant closed? \*

Yes

No

Do you have a TA2020 grant? \*

Yes

No



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Not Sure

Is your TA2020 grant closed? \*

 Yes No

## Your Most Recent Funding Agreement

Please tell us about your most recent funding agreement.

If you have a TA2020 agreement, whether you are drawing on those funds or not, use the numbers from it.

If you don't have a TA2020 agreement, then use your TA2019 or TA2018 one.

Please give your best estimate.

How much was the grant for? \*

\$ 30000

To date, how much has been spent? \*

\$ 5000

Please include anything spent since your last report. Your best estimate is fine.

For your remaining NACD grant funds, please tell us about your current plans.

When do you expect to exhaust your current grant funds? \*

Apr

2022



This may not be when your MOA terminates.

Since that is over a year away, please explain why this extra funding is helpful now.



We need it!

As a rough guide, we would like TA2021 funds to be completely spent by December 2022 and your unspent earlier grants might delay your spending the TA2021 funds.

Ready to discuss your TA2021 Request?\*

Yes

## Your TA2021 Funding Request

### Section 3 of 6

Please use the information below to guide your request. This year's round of grants will be referred to as TA2021.

The funds available are in three different accounts and depending on what work you hope to address will determine which funds (or mix of funds) you should request. Discussing your proposed project with your State/Territory Conservation Leadership and local NRCS staff should determine your request. Each of the funds have distinct uses and deliverables. Here is an explanation of what should fall under each account:

**(if NRCS staff disagrees, use their explanation)**

**EQIP** - is time spent focused on moving from applying for an EQIP contract to certifying the practice is completed.

**CSP** - is for CSP work similar to EQIP, but also includes time spent explaining CSP either to an individual or as part of a field day as a presentation.

**COTA** - is time spent on planning and technical assistance. It can include from preliminary meetings with producers to figure out what might be done to help them, to long-range written conservation plans either for an individual operation up to a watershed or state-wide landscape.

At this time, the funds available nationally are distributed between the accounts as follows:

**EQIP - 22%, roughly \$3.3 million**

**CSP - 18%, roughly \$2.7 million**

**COTA - 60%, roughly \$9 million**

All funding requests should be looking for no more than 12 months of support. For all requests and match amounts, please round to the nearest dollar.

Part of the process of awarding the grants will be fitting the applicants to the available funds.



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Requested EQIP Funds \*

\$ 10000

Requested CSP Funds \*

\$ 10000

Requested COTA Funds \*

\$ 15000

Total Request

\$ 35000.00

**Proposed Match Budget**

The **TA Budget Worksheet** can be downloaded here: [TA Budget Worksheet](#) or, contact your NACD Region Representative or Meg Leader to be emailed a copy.

Complete the shaded areas of the worksheet and then upload below.

If you aren't familiar with what can count as match, particularly in-kind match, you might review [Financial Reporting](#) first.

Your minimum match required will be:

\$ 8750

TA Budget Worksheet Upload \*

Choose File Remove File TA Budget Worksheet.xlsx

File uploads may not work on some mobile devices.

Budgeted Match \*

\$ 9000

From your TA Budget Worksheet

Total Proposed Budget

\$ 44000.00

Total budget is the sum of grant and match funds





We will be supplying the match from our operating funds

Please confirm the Total Proposed Budget is correct \*

Yes, we are ready to proceed

## Your TA2021 Project Staffing

Section 4 of 6

Please tell us what staff or contractors will be supported with these funds.

Number of districts where the funds will be used. \*

2

District(s) where the staff will be assigned \*

Amazing County SWCD and Beautiful County SWCD

Total number of employees to be funded \*

3

Total number of people

Number of staff years to be worked, based on 2080 hours as 1 staff year \*

1.8

Partial years should be indicated by tenths of year (for example: 3,330 hours would be 1.6 staff years)



Please include any staff or contractor who will be paid with Project Funds (NACD Grant or Local/State/Regional Match.) Staff refers to anyone working on your Technical Assistance Project, that includes contractors and regular staff who have been tasked to spend a set portion of their time achieving the accomplishments you are proposing, as well as anyone you are paying as an employee with the TA grant funds.

Choose the best fit from the job categories available. Many staff might fit more than one category, please choose the 'best' fit. There is an "Other" if none of them are close.

**General Staff Categories:**

**Technical Specialist** - Requires specialized training beyond the other general categories. Examples include Agronomist, Conservation Outreach, Cultural Resource, Engineer, Forester, Watershed Coordinator, Biologist and Grazing Specialist.

**Resource Technician** - Including Conservation Technician and Urban Technician - Most grant funded staff fall into this category.

**Resource Conservationist/Planner**

**Program Management Specialist** - Including Program Coordinators

**Organization Management** - Manager, Administrator, Executive Director, Financial Manager, Equipment Manager or similar

**Other** - when you have a staff member that doesn't fit into one of the categories above.

Number of Technical Specialists \*

Number of Resource Technicians \*

Number of Resource Conservationist/Planner \*

Number of Program Management Specialists \*

Number of Organization Management \*

Number of Other Staff \*



How many will be new positions with this funding? \*

Have you accounted for all staff? \*

 Yes

## Your TA2021 Proposed Accomplishments

Section 5 of 6

Please do not include CRP in your proposed accomplishments.

Expected Number of Contacts \*

Expected Number of Contracts \*

Expected Number of Practices Assisted \*

Expected Number of Presentations \*

Expected Number of Plans Assisted \*

Accomplishment Narrative \*



We will get things done

Is your proposal complete? \*

Yes

## Before you hit Submit

Section 6 of 6

Thank you for taking the time to complete this form.

When you click submit, you should shortly receive an email with a copy of what you submitted. Please check your spam filter if you do not get it within the hour.

Your information will now go to your NACD Region Rep. They will be in contact if they have any questions.

### If you are requesting funds,

**We will discuss all requests with the leadership of your state/territory conservation partnership to ensure we continue to direct funds to the highest priority areas in each state/territory.**

**Selection for funding will depend on the following factors:**

- 1. Availability of funds in each program area (EQIP, CSP, COTA)**
- 2. Guidance from the leadership of the state/territory conservation partnership**
- 3. Your record of reporting, including compliance of all reporting deadlines and successful completion of grant activities over the past 12 months.**
- 4. The date you indicate you will exhaust all current funding.**

**If your priority request for TA2021 funds is accepted, this document will serve as the Exhibit 1 of your MOA.**

### For those wishing to receive more information about the upcoming RFP, it should be out in late March.

Please take a moment to review what you have entered above. If you realize after hitting submit that you need to adjust something, please contact your NACD Region Rep. As part of their review they will be able to edit what you submitted. Once your Region Rep's review is complete



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This can be signed by a staff person or official of the organization listed above as long as they are authorized to complete the application.

Check with your NACD Region Rep or Meg Leader, [meg-leader@nacdnet.org](mailto:meg-leader@nacdnet.org) 812-512-1811, if you have any questions.

Signature Required \*



A large rectangular box containing a handwritten signature in black ink. The signature is cursive and reads "Meg Leader". A horizontal line is drawn across the bottom of the signature.

[\[clear\]](#)

Use your mouse or finger to draw your signature above

Ready to Submit? \*

Yes

Submit Form

